## INFORMAL ADVICE

## ASSISTED RESOLUTION

## FORMAL COMPLAINT

WHAT IS THE GOAL?

Employee wants confidential advice

Employee wants impartial assistance

Employee wants a judge to decide the issue

WHO IS INVOLVED?

- Employee
- Chosen advisor:
  - o EDRC
  - o Circuit DWR
  - JudicialIntegrity Officer

- Employee
- Employing Office:
  - O Unit Executive or
  - o Chief Judge
- Chosen facilitator:
  - o EDRC
  - o Circuit DWR
- Mediator (if Parties want)

- Employee (Complainant)
- Employing Office (Respondent)
- PJO
- Witnesses
- Investigator (at PJO's discretion)

WHAT IS THE EDRC'S ROLE?

- Provide
  confidential advice
  to Employee only
- Facilitate
  discussion and
  resolution between
  Employee and
  Employing Office
- Advise Presiding Judicial Officer and both Parties about EDR
- Accept filings
- Send orders and decision to parties
- Maintain records

WHAT IS THE ACTION OR RESULT?

Employee decides whether or not to take any further action

Chief Judge) decides request, with goal of mutually agreed-upon resolution of issue

PJO will gather information, may hold a hearing, and will issue a written decision about whether EDR rights were violated and if so, the appropriate remedy